

**YMCA of Southwest Nova Scotia**  
**Board Meeting**  
**23 November, 2015**

Present

Harland Wyand  
Elspeth McLean Wile  
John Wright  
Alan McMullin  
Yvonne Smith – CEO  
Jill Sutherland - CFO

Absent

Louis Tousignant  
Beth Earle  
Matt Naugler  
Brenda Peters  
Ken Smith  
Brit Mathisen  
Lawrence Garner

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- 1) The Board gathered in the Board Room of the Lunenburg County Lifestyle Centre. The chair welcomed all present at 6:13 p.m. and noted that in the absence of many members there was no quorum present. She also mentioned that a great deal of effort had been invested by the CEO and CFO to prepare and present the budget for 2016 to this meeting.

Those present then went on to address the business arising from the minutes of the October meeting.

- 2) The Human Resources Committee (Lawrence, Louis and Matt) had met with Yvonne to review provincial guidelines. The existing policies had been approved by the board three years ago. They also reviewed guidelines for personal days. Yvonne mentioned the current monthly CEO's conference call.
- 3) We then went on to review the meeting held at Fundy on October 22<sup>nd</sup> to review and update the Cooperative Management Agreement between the YMCA Yarmouth and YMCA Lunenburg County which had been produced in January 2012. This work led to the new document we will consider at our December meeting.
- 4) We then considered the matter of the present relationship between the YMCA and the LCLC. There appears to have been some misunderstanding between the two organizations regarding future planning. Elspeth met with Andrew Tanner and Kevin Benjamin seeking to improve communication between both CEOs and Boards. She noted that there has been a successful aquatic program undertaken and that there seems to be a clear agreement between the two CEOs. regarding our intentions of growing closer together in future.
- 5) We then went on to affirm Elspeth's suggestion (with Beth's concurrence) that the work of Occupational Health and Safety be delegated to the Audit Committee. Yvonne noted in her report (OH&S 2015 Summary) that the NSCC OH&S meetings have resumed and that a representative of the YMCA OH&S Committee will attend.
- 6) Jill then presented the Budget for 2016. Yvonne offered a number of comments and clarifications and we had a useful discussion on policy regarding depreciation.

Yvonne presented her printed report and also directed us to the budget notes. She then made a strong argument regarding the need to increase the wages of the Child Care workers. It was agreed that we postpone consideration of the Work Plan she had prepared for this meeting until the meeting in December. We also postponed the approval of the Budget until we constitute a quorum at the December meeting.

- 7) Under 'New Business', Elspeth mentioned her letter to the Mayor which had led to a very positive meeting with Mayor Walker - as well as a conversation with Andrew Tanner regarding future directions.

Yvonne drew our attention to the Eastern Conference Report at which Don Mills was the main speaker with the hope that each of us will take time to read the report.

- 8) The regular 'In camera' session followed.
- 9) We stood adjourned at 8:15 p.m.