

YMCA of Southwest Nova Scotia
Board Meeting
July 15, 2015

The meeting was held at the home of the Chair

Present

Elspeth McLean Wile
Beth Earle
John Wright
Harland Wyand
Louis Tousignant
Lawrence Garner
Alan McMullin

Absent

Brit Mathisen
Ken Smith
Matt Naugler
Brenda Peters

Yvonne Smith – CEO
Jill Sutherland - CFO

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- 1) The meeting was called to order by the chairman at 6:42 pm.
 - 2) Having called three times for the approval of the agenda, the chair declared it approved.
 - 3) It was moved by Beth , seconded by Harland and carried that the June minutes be approved as circulated.
 - 4) (a) Yvonne presented a letter regarding funding support from Y-Canada and after expressions of dissatisfaction and much discussion she and the chairman agreed to respond on our behalf and invite reps from the YMCA to join us at our September meeting.

(b) It was agreed to arrange a meeting of the full boards of the Yarmouth and Southwest NS branches at the Fundy campus on Saturday, September 19, 2015.

(c) Our Performance Review procedures have been considered by Elspeth and Matt. Goals have been set and decisions will be taken early in December.

(d) There has been no response as of yet regarding the letter. Elspeth volunteered to check on the matter.
 - 5) Yvonne presented the document “YMCA Child Protection Policy and Procedures” to be updated on July 17, 2015. Changes to the existing document were highlighted. It was moved by Harland, seconded by Lawrence and carried that the suggested changes be adopted.

Security within the Bridgewater campus has been improved as have our interfaces with the NSCC. Jonathan Gregorash has been tasked to serve as a peer reviewer for the Cape Breton 'Y'.
 - 6) Jill presented the financial report and then answered a number of questions from board members. It was moved by Beth, seconded by Louis and carried to receive the report.

- 7) (a) Elspeth raised the matter of the HR Committee which requires augmentation. An interim report of the work is to be presented at our October meeting.

(b) A review of the CEO Job Position and several other matters require the attention of the newly constituted HR Committee whose members will include Matt, Louis and Lawrence. In order to complete this work certain documents will be required including Yvonne's contract, a renewed HR Policy and other job description tools.
- 8) There was no 'in camera' session.
- 9) It was moved by Beth and Louis that the meeting adjourn.